


NZATS EXECUTIVE MEETING

Held: MTGRM, 2 Kingsland Terrace, Kingsland, Auckland or via Teams
Date: Friday 3rd February 2024 0830
Present: Rachel Jones, Rachel Dempsey (Teams), Katrina Walsh, Nicola Smith, Lynette McGaughran (Teams) Willow Harper (Teams), Nicky Scott (Teams), Aimee Aitchison, Cathie Hepworth (Teams).
Guests: None
Apologies Matthew Lawrence, Katrina Prosser, Jess Bainbridge

Welcome Karakia and introductions

Previous actions and minutes discussed	<p>Request received for UK article KP to do – ongoing</p> <p>Website resources RJ started – commenced PICC lines and PACU resources - ongoing</p> <p>Overseas nursing qualifications for AT role guideline document Completed</p> <p>Institute of Directors courses RJ completed and was worthwhile. JB to complete Finance course</p> <p>MSC advisory group RJ on</p> <p>NZATS Documents ongoing</p> <p>SIGNED PRESIDENT - Rachael Jones </p> <p>Date: 11/02/2024</p> <p>Approved NSG Seconded KW</p>
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	<p>Conflict of interest circulated changes made</p> <p>Rachael read Karakia</p> <p>Rachael - Housekeeping All comms cc in President JB to produce Treasurers report one week prior to Exec meetings All to come prepared to meetings and have read previous minutes Additional catchup meetings – ALL 21 March, 13 June 22 August all at 1900- 2000 via Teams</p>
Nicky and Willow	<p>AUT students NS and WH Encourage students to be members of NZATS (no cost). Seek feedback on placements, Publish FB link and NZATS website on student forums and bring to next meeting what students want. Feedback received was that resources are helpful. Information on scholarships is on AUT site. RJ Voluntary bonding scheme information to be sent to WH and NS to circulate to students and RJ to put on NZATS website</p>
Katrina W	<p>AUT Liaison report Fulltime lecturer at AUT – discussion re potential conflict – no concerns raised Placement issues – not enough placements AUT liaising with DAH's – issues with this line of communications raised. Private not offering many placements KW to put request for placements on Team Leaders forum</p> <p>Education Forum 2024 Considering Christchurch – discussion re funding from NZATS – AT's receiving 3K p/a for CPD which can be used</p>
Nicky	<p>Reg Exam report March 6 candidates, only require Aisys machine, 12 Examiners. Discussion re last exam</p> <p>Reg Examiners and helpers Dinner Discussion re hold mid-year and a restaurant, partners of Examiners and helpers welcome however they will need to pay for own accommodation and flights. Invite machine suppliers. NSG to present options for venue at next meeting MSC contacted RJ as they would like to participate</p>
Aimee	<p>CPD report Working through tasks and what is remaining to do. Will contact KP re Healthhub dates Met with Obex and RJ re Airway Day 18 May. Obex suggested late August in Christchurch as a potential in place of Nelson as they raised concern of expense and limited flights RJ to contact regional rep re organising with Obex</p>

	Conference 2024 – 11 speakers to date, 2 are AT's require more – KW offered
Cathie	<p>Give a little page for AT RJ Link to go on website</p> <p>Teams' meetings For future meetings – RJ someone paid Zoom invoice working through who</p> <p>National AT day 12 March – theme discussed – agreed to 'Changes' RJ to contact KP re posters and promoting date</p> <p>Conflict doc updated</p>
Rachael	<p>NZSA MoU RJ meeting CEO next week to discuss and update doc. RJ will also meet with Becs to discuss website, terms of reference and CPD portal issues</p> <p>Accounts Handover to Jess completed with ex Treasurer. Banking Forms and signatures to be completed. Accountant has stepped down and handed over to colleague who is in Christchurch. RJ has emailed to meet – no response to date</p> <p>Potential Society changes Name, Exec, logo, website and constitution – discussed</p> <p>MSC recertification meeting Held yesterday with Medical Lab scientists also present – discussed cultural competence as not many have access to this and isn't reflected in reflection – discussion re cultural person on new board – limited numbers in profession and already participating in many spaces re this. Need for links to options available on NZATS website</p> <p>Strategic plan Valid until end 2025</p> <p>Events Calendar updated and discussion re who is attending events and costs to be increased to \$100 per full day. Leaders meeting 24 May RJ and NGS to attend PNC meeting Wellington Oct 2024 RJ to see if NZATS can present AAAHP – NSG and KW happy to attend TBC</p>

	<p>Projects- Cell Saver – Karen Bennet setting up working party – resources to be available on NZATS website New graduates’ supervision- 3 months minimum requirement for Professional supervision – RJ spoke to Sam Baxendale who has completed some work in this area for ATGG. Discussion re holding workshops in Auckland, Wellington and Christchurch and Sam to run – agreed. RJ to invite Sam to attend next meeting</p> <p>MSC / NZATS quarterly meetings RJ received invite one other exec member to attend</p> <p>World Conference 2025 Meeting to be arranged by ML</p>
	Meeting closed at 1237

Key: NSG = Nicola Smith Guerin, AA = Aimee Atchison, ML = Matthew Lawrence, RD – Rachel Dempsey, NS = Nicky Scott,
CH = Cathie Hepworth, KW = Katrina Walsh, JB = Jess Bainbridge LG = Lynette McGaughran, KP = Katrina Prosser, RJ = Rachael Jones,
BN = Becs Nodwell, WH = Willow Harper

AHANZ = Allied Health Professionals Association Forum
MSC = Medical Sciences Council
HWNZ = Health Work Force New Zealand