



New Zealand Anaesthetic Technicians' Society

Terms of Reference for the NZATS Leaders Forum

Directives of group

The Leaders Group forum is a meeting of Leaders of our profession. Those that are in charge and leaders of a department or departments.

They shall adhere to the safe and open aspects of this forum and shall meet the terms of confidentiality. It will be at the chairs' discretion for the purpose of information sharing. This meeting is supported by NZATS through funding of this forum.

Terms

The following points are to be recognised as the terms of engagement for this forum. These are at the chairs discretion when and where directed.

- 1/. Must be a current NZATS member
- 2/. Must hold a current practising certificate as an Anaesthetic Technician
- 3/. Must be a Team Leader (designated position), Charge Anaesthetic Technician or Professional Lead of a department and/or departments.
- 4/. Designated position is one where an interview has taken place and a Job description has been written.
- 5/. The Charge Anaesthetic Technician can nominate a person to attend in place if they cannot make the meeting. This will be at the chairs' discretion.
- 6/. Two meetings will be held each year, one being at the NZATS conference
- 7/. Mid-year meeting will be held at a suitable venue and time. Chair will announce to Leaders group the date.
- 8/. If there are costs involved and you cancel within 24hrs, those costs will remain with that person or persons.
- 9/. On occasion we will have invited speakers and/or presenters.
- 10/. Expectation of open discussions within the group.
- 11/. Educators have their own forum and should attend that meeting.
- 12/. Terms of reference will be reviewed annually by the NZATS Executive