



New Zealand
Anaesthetic Technicians'
Society

NZATS EDUCATION FUND

Criteria for Application from the Education Fund



New Zealand Anaesthetic Technicians' Society

Criteria for Education Fund

- NZATS Education Fund monies do not exclude the organisers from approaching other sources of sponsorship i.e. medical companies
- Applicants must be a current NZATS member
- Education Fund monies must be used for an approved NZATS Education Event. This may include:
 - Formal and/or Professional Education
 - Presentations
 - Workshops
- Funds may not be used for individuals: to attend conferences, setup and run journal clubs, and/or self-directed learning.
- The purpose, details and costings of the Educational Event must be outlined in the application to NZATS
- The event must be advertised to a variety of hospitals/Anaesthetic Technicians, and NZATS members should get priority registration to the event
- All parties involved in the organisation should be listed on the application, along with their contact details
- Education event must be a minimum 3 hours duration
- Short duration events may not need catering
- Venue to be chosen carefully to meet Education Event requirements
- NZATS will have the final say over the amount of funds provided for the event
- NZATS have the right to refuse funds to any proposed event
- Any surplus from an educational event is to be returned to NZATS
- NZATS will not be liable for any additional costs beyond the NZATS Education Fund money, i.e. NZATS will not be liable for any shortfall from the event
- Any application will be discussed and approved at the next Executive meeting with the dates of the event published on the NZATS website.
 - Urgent applications will be considered at the Executives' discretion



New Zealand Anaesthetic Technicians' Society

Application for Education Fund

Name of Applicant(s): _____

Name of Event (if known): _____

Date of Event (if known): _____

Venue (if known): _____

Detail of Education to be provided: _____

Number of Delegates expected: _____

Number of Days of Event: _____

Amount applying for: \$ _____ (up to \$1500.00)

- Quotes attached

Please circle what the money will be used for:

Venue Catering Social Speaker Printing Audio-visual Transport

Other Parties involved (if known): _____

Expected Surplus (if known): _____ (To be paid back to NZATS)

Office Use Only

Criteria met **Y/N** if No _____

Amount agreed upon \$ _____