

MINUTES OF NZATS EXECUTIVE MEETING

Held: Carefusion, 14b George Bourke Drive, Mt Wellington, Auckland

Date: Friday 4th February 2010

Present: Michele Peck, Nicola Smith, Sandra Dillon, Karen Bennett, Malcolm Stuart, Mike Powell, Kylie Parry, Andrew Warmington, Vince Ellis

Apologies: Brett Besley

Guests (NZSA): Nigel Waters, Andrew Love, Andrew Reid and Philippa Bascand (CEO NZSA). Were present at the meeting from 0900 to 1045 to discuss the work force direction and ask NZATS for support in their proposal of a that a pilot scheme to Health Workforce New Zealand, which would require Anaesthetic Technician's to have an extended role.

Nigel offered to arrange a meeting with Health Workforce New Zealand, themselves, MLP and KB, and that a letter would be sent to Health Work force new Zealand and the advisory board for Anaesthetic Technicians.

Conflict/disclosure of Interest Form circulated (changes made)

<p>Previous actions and minutes discussed</p>	<p>Registration</p> <ul style="list-style-type: none"> ○ Good announcement at conference <p>Exams</p> <ul style="list-style-type: none"> ○ No comments received on the fee increase <p>Return to practice document</p> <ul style="list-style-type: none"> ○ On website <p>Registration Examinations</p> <ul style="list-style-type: none"> ○ 26th March at Wakefield Hospital, Wellington
<p>Michele</p>	<p>AHPAF</p> <ul style="list-style-type: none"> ○ KB and MLP attended the meeting and found it beneficial. AHPAF have a direct link to the MoH and HWNZ attend every meeting. MLP proposed that NZATS become members of AHPAF – Vote was unanimous – motion carried <p>Clinical Training Hours</p> <ul style="list-style-type: none"> ○ MP requested to reduce clinical training hours required to sit the Registration Examination. Discussion took place. All agreed that 95% (5928 hours) of the Clinical Training hours must be completed to sit Part 1 of the Registration Examination. Training regulations to be changed to reflect this along with the web site and educators and Charge Anaesthetic Technicians to be informed.

	<p>Scopes of Practice</p> <ul style="list-style-type: none"> ○ 1 person has given feedback so far and questions why NZATS were progressing with this. KP arranging next meeting of the working group for end of February 2011 <p>AM meeting NZSA</p> <ul style="list-style-type: none"> ○ Discussion took place regarding the meeting with the NZSA. MLP to send letter of thanks for involving NZATS. That NZATS are more than happy to be involved in the process. ○ Areas of extended scope of practice could include: Cannulation, CVC insertion, PICC insertion, Local anesthetics, regional anesthetics, Pre admission clinics, Pre op Assessment clinics, Pain service, Arrest Team. Would not include Pediatric patients <p>Letters received</p> <ul style="list-style-type: none"> ○ Were discussed <p>Conflict registered by KB. KB abstained from voting</p> <p>NZATS membership</p> <ul style="list-style-type: none"> ○ Card to have the word 'Membership' on it not registration or to say Annual Practicing Certificate ○ Anyone currently on NZATS register will automatically transfer to the MLSB register and NZATS membership will be automatic. Benefits of being a member of NZATS include Conference, Relationship with AUT, It's a requirement of the Training Regulations, Dissemination of information, and the website members only area <p>Hospital Surveys</p> <p>KP declared conflict of interest and exited the room</p> <ul style="list-style-type: none"> ○ Discussion regarding the hospitals recently surveyed. Recommendations were made <p>Covidien Award</p> <ul style="list-style-type: none"> ○ Only able to sponsor awards that have their name on it. Therefore cannot sponsor the Basil Hutchinson award. Instead NZATS will sponsor the Basil Hutchinson award <p>Conference 2011</p> <ul style="list-style-type: none"> ○ MLP requested seed monies for this conference. Agreed
Karen	<p>Regional meetings – study day</p> <ul style="list-style-type: none"> ○ Palmerston North Regional meeting 29th April 2011. KB requested endorsement for NZATS study day on the following day to this meeting, for 4 hours. KB will invite Mary Doyle to attend. NZATS to sponsor the meeting. Agreed by all
Cathie	<p>Research Application form</p> <ul style="list-style-type: none"> ○ Draft presented. <p>Charitable funding application</p> <ul style="list-style-type: none"> ○ Applications to be considered by 31st March annually

Mike	Financial report <ul style="list-style-type: none"> ○ Some ads being placed for 12 months Financial report accepted as a true and accurate record
Nicola	Registration Examinations <ul style="list-style-type: none"> ○ To be held 26th October 2011 ○ Looking for alternate venue to Auckland as due to Rugby World Cup there will be a lack of accommodation. KB offered Palmerston North. NGS accepted ○ Exams March 2011 large number of trainees and therefore a larger amount of examiners will be there Conference 2012 <ul style="list-style-type: none"> ○ Progressing well.
Sandra	NZATS membership <ul style="list-style-type: none"> ○ SD Requested to only add names to website once payment and forms had been received – Agreed by all ○ New form is on website
Vince	<ul style="list-style-type: none"> ○ Official handover received from Sian ○ Clear criteria will be in the handbooks to show what is a pass and what is a fail
	Meeting closed 1520

Key: KB = Karen Bennett MLP = Michele Peck CH = Cathie Hepworth MP = Mike Powell NSG = Nicola Smith Guerin
BB = Brett Besley SM = Sian Mitchell KP = Kylie Parry SD = Sandra Dillon AW = Andrew Warrington
WE = Wendy Emson MS = Malcolm Stuart

AHPAF = Allied Health Professionals Association Forum
HWNZ = Health Work Force New Zealand
MLSB = Medical Laboratory Science Board