

▶ NZAATN ANNUAL GENERAL MEETING July 5th 2003

Palmerston North, Convention Centre.

PRESENT:

Karen Absil, Janine Spehr, Peter Brown, *Whangarei*: Karen Bennett, Shawn McFlinn, Andy Leleni, *Palmerston North*: Simon Donald, Lindsay Butler, *Auckland*: Grant Scarf, *Wellington*: Nick Thompson, *Lower Hutt*: Christina Lubbers, *Sthern X Wellington*: Jackie Anderson, Aorangi, *Palm Nth*: Will Morrish, Cathie Hepworth, *Christchurch Public*: Nathan Mote, *ChCH*: Heather Neilsen, *ChCH St George*: Peter Watson, *Greymouth*: Nicky Smith-Guerin, *National Womens*: Niria Gerbich, *Tauranga*: Joan Redpath, *Invercargill Public*: Louise MacFarlane, Rajeshwar Chand, Michael Smith, *Waikato*: Nga Kairua, *Auckland Surgical Centre*: Katrina Cayford, *Sthrn X North Harbour – Auckland*, Julie Bromley, Damien Mahoney, *Waitemata DHB*, Trace Hanna, Wendy Dewstow, *Gisborne Hospital*: Christine Minton, Margaret Boyce, *Hastings Hospital*, Janine Gunn, *Wakefield Hospital*: Janice Power, Louise Goodwin, *Dunedin Hospital*: Shaun Milburn, *V. President ASAPO, Australia*.

NZAATN Executive Committee: Mark Jackson, Patricia O'Brien, *Auckland*:

Lynne van de Waardt, Erin Groom, Palmerston North: Janine Wells NZNO Rep.

APOLOGIES:

Hamzi Mahenga, *Hamilton*: David Douwegie, *Hastings*: Pat Glasgow, *Wellington*: Duncan Mchail, *Wellington*.

Meeting Opened by Mark Jackson and then notified meeting of Agenda order change, due to members flying home.

Shaun Milburn chaired meeting as Mark Jackson has been nominated as President.

Nominations for Secretary :

Cathie Hepworth - *Christchurch*

Lindsay Butler - *Auckland*

[Both nominees gave verbal resumes of themselves]

Meeting voiced there disapproval in regard to the fact that no resumes of the nominations were submitted earlier.



Discussion over this took place in great detail.

Meeting informed by the Secretary that Regional Meetings should be utilised better and this is where all matters needing to be discussed from Executive are discussed / and that the website will be the main source for all NZAATN information.

Meetings should be held at least 3 times a year.

All members of NZAATN should take responsibility for their own region.

In future when members are nominated for any positions on Executive, they are to send in their resume with their nomination, and this will then be circulated.

Voting was by show of hands:

Lindsay Butler was elected new Secretary.

Mark Jackson was elected new President.

Conferences:

Stand alone conferences have met with some approval and meeting agreement.

HPCA:

Mark Jackson spoke briefly in regard to the Meetings, held with the Ministry of Health over the past 6 months.

They have informed us the need to change our name, from what it is to ????????????

Name ideas are to be sent to the Secretary, by registered members. Closing date is the 18<sup>th</sup> August 2003.

Discussion developed on the change of name.

Some suggestions have been;  
NZ Association Peri-Anaesthesia Practitioner.

NZ Association Anaesthetic Technicians.

The Practicing Certificate of the Registered Nurses was discussed, with regard to what they get for their practicing fees, so what do we offer.??

▶ AGM Minutes of 2002

These were taken as read and passed as True and Correct Record. Moved: Karen Bennett  
2<sup>nd</sup> : Mark Jackson

Presidents Report:

Report given by Mark Jackson.

Copy attached.

Education Report:

Report given by Pat O'Brien.

Copy attached.

Pat was asked by Katrina Cayford [Sthrn X, Nth Harbour] why their Hospital can only employ 1 Technician per 4 theatres, asked who is responsible for the Machine check.???

Further discussions on Hospitals delivering anaesthetics with a lack or no Technicians.

Ratio numbers for Trainee to Trained Anaesthetic Technicians is not being adhered to, and causing problems.

If NZAATN advises that a Technician Trainee needs further training in some other Hospitals , for further experience to assist with their education in Anaesthetics, they [NZAATN] have the power to relocate these Technicians elsewhere.

The College guidelines state in the PS8 document, that the Anaesthetist works with a suitable Trained Assistant as outlined in this document.

Broke for afternoon tea at 1520pm.

ASAPO Conference presentation given by Shaun Milburn.

Date: 7<sup>th</sup> – 9<sup>th</sup> November 2003.



Theme: Back to Basics.

Venue: Gold Coast, Australia.

NZAATN Conference Presentation given by Grant Scarf.

Date: 17<sup>th</sup> – 20<sup>th</sup> November 2004

Theme : Crisis Management

Venue: TePapa, Wellington

e-mail [duncan.mcphail@ccdhb.org](mailto:duncan.mcphail@ccdhb.org)

ASAPO / NZAATN Conference in 2005

Dates to be advised

Venue: ? Auckland

Theme: ? Equipment"

Registrars Report:

Report given by Erin Groom

Report attached

Discussions on Registration being compulsory

And Clinical hours of 8 hours per week can either be done in weekly 8 hour lots or a block of equivalent for the year.

Registration:

Fee from 01.04.2004:



Trained – \$50.00

Trainee - \$30.00

To be renewed annually at this time every year.

**Rag & Bottle:**

This magazine needs to be re-instated and reborn, especially as an extra tool of all information needing to be given to the Technicians throughout NZ.

Can be for Job vacancies, advertising, news articles in regard to anaesthetics, Regional meetings, conference information etc

Nick Thompson and Lindsay Butler [new secretary] will be the new editors of this magazine. So please forward all information to them.

The first print needs to be printed in 4 – 6 weeks from conference date.

**Treasurers Report:**

Report was given by Lynne van de Waardt

Report attached.

Lynne moved the approval and adoption of this report

2<sup>nd</sup> Simon Donald

Carried.

Nominations for Trainee Reps from each Region to be sent to Secretary.

Job description will be on website or available from Regional co-ordinator.

SOUTH ISLAND Technicians are concerned about the lack of information filtering down to them.

Pointed out that the Regional meetings were set up to inform them from Executive.

Regional meetings are not being utilised as well as they should be as far as passing information on to the rest of the country.



These meetings were set up as a source of information for Anaesthetic Technicians on the whole around the country.

The website was set up so that people could access all relevant information for themselves.

[www.nzaatn.org.nz](http://www.nzaatn.org.nz)

Otherwise snail mail: Fwd to necessary person concerned

P.O. Box 16,002

Wellington, South.

Meeting declared closed at 1645pm