

MINUTES OF NZATS EXECUTIVE MEETING

Held: Care fusion 14b George Bourke Drive, Mount Wellington, Auckland
Date: Friday 5th March 2010
Present: Michele Peck, Sian Mitchell, Nicola Smith, Cathie Hepworth, Sandra Dillon, Karen Bennett, Brett Besley, Mike Powell, Kylie Parry, Ted Hughes

Apologies: Andrew Warmington, Malcolm Stuart
Conflict/disclosure of Interest Form circulated (No changes)

Previous actions and minutes discussed	<p>HWIP Project</p> <ul style="list-style-type: none">•Communication received with further questions <p>Examiner's Meeting 2010</p> <ul style="list-style-type: none">•TBA <p>Free postage for charities</p> <ul style="list-style-type: none">•NZATS not eligible <p>Newsletter</p> <ul style="list-style-type: none">•Brett was congratulated on his first newsletter. Competition open to registered Anesthetic Technicians only <p>ISO Technical Committee</p> <ul style="list-style-type: none">•AW also on committee. Regular communication from them. <p>Training Survey</p> <ul style="list-style-type: none">•Awaiting 5 surveys <p>Overseas registration Applications</p> <ul style="list-style-type: none">•Discussed <p>Machine check document</p> <ul style="list-style-type: none">•Draft in progress <p>Registration cards 2010/2011</p> <ul style="list-style-type: none">•New cards now available <p>SIGNED: Chairperson _____ Date _____</p> <p>Previous minutes accepted as a true and accurate record</p>
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Michele	<p>Correspondance</p> <ul style="list-style-type: none"> •Request for break in practice – Agreed •Applications for registration were discussed and reduction in clinical training hours <p>Scope of Practice</p> <ul style="list-style-type: none"> •Proposal for changes to be circulated with next newsletter for members opinions.
Mike	<p>Treasurers report was presented</p> <ul style="list-style-type: none"> •credit card payments can be used to pay Registration examination fees as well as registration fees. •Advertising is picking up <p>Financial report agreed as True and accurate record by MLP and seconded by KB</p>
Karen	<p>Registration</p> <ul style="list-style-type: none"> •Comments sent re discussion document <p>Training Regulations</p> <ul style="list-style-type: none"> •Training regulations to include - “2 hours non clinical time for teaching, per week” during the academic year
Sian	<p>National Assessments</p> <ul style="list-style-type: none"> •Discussion around National assessments <p>Worksheets</p> <ul style="list-style-type: none"> •Anaesthesia I has been reviewed •Anaesthesia II has had a reduction in worksheets •Anaesthesia III will have a big review •All worksheets will be in blocks on the website •Any problems with worksheets contact Kirsten <p>Tech II</p> <ul style="list-style-type: none"> •case studies must be signed by a WPA <p>30 new trainees have registered this year</p>
Nicky	<p>Machine Check Documents</p> <ul style="list-style-type: none"> •Aestiva completed <p>Registration Examinations</p> <ul style="list-style-type: none"> •Possibly 23 students to sit part 2 <p>Provisional Registration</p> <ul style="list-style-type: none"> •Was discussed – process and information available

Sandra	Proposal for mail <ul style="list-style-type: none">• Agreed Application received <ul style="list-style-type: none">• Discussed
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Meeting closed at 1600.

Key: KB = Karen Bennett MLP = Michele Peck CH = Cathie Hepworth MP = Mike Powell NSG = Nicola Smith Guerin
BB = Brett Besley SM = Sian Mitchell KP = Kylie Parry SD = Sandra Dillon
WE = Wendy Emson