

MINUTES OF NZATS EXECUTIVE MEETING

Held: Duxton Hotel, Wellington

Date: Friday 10th October 2008 @ 0830

Present: Karen Bennett, Andrew Hipkiss, Sian Mitchell, Nicola Guerin-Smith, Cathie Hepworth, Michele Peck, Tania Kennedy, Irene Minchin, Malcolm Stuart

Apologies: Kylie Parry, Andrew Warmington

CONFLICT/DISCLOSURE OF INTEREST CIRCULATED

Previous actions and minutes discussed	<ul style="list-style-type: none">• Transferring to Diploma for those in a non teaching hosp – no feedback received on this issue• ASAPO – KB has asked for written assurance that they will support the conference in 2010. CH is looking for someone interested in taking on this role. Indicative dates are 19th - 22nd November 2010• Rotorua meeting attended by KB. Thanks to Intermed for sponsorship.• Hospital Inspections to take place• Covidien award -2 applications received. Daneby Liddell has won this award with his paper on 'Noise in the Operating Theatre'. The Basil Hutcheson award received 2 entries and the winner is Janet Julian with her paper 'Coagulation – some considerations for Anaesthetic Technicians'. Janet will be attending conference on Saturday supported by NZATS• NZATS exec meeting venue – Cardinal Health 14b George Bourke Drive, Mount Wellington, AKLD. Dates of 2009 meeting to be advised awaiting NZSA• English language requirement - Nursing 7.0, Medical Council 6.5, Undergraduates for Auckland University (data from IELTS) 6.0, AUT 6.0. Query why ours 7.0. MP and AH proposed 6.0 - Agreed• Web site machine checks – Changes made• Reg exam feedback form has been sent to candidates• Provisional registration – the first 'P' number has been allocated•
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	Minutes of previous meeting accepted as a true and accurate record agreed
KAREN	<ul style="list-style-type: none"> • Letters - received were discussed they included requests for reduction in hours, training issues, support from ACC for Anaesthetic Technicians to be registered, re quests for absence from training • Hospital visits were discussed • ACC for Anaesthetic Technicians to be registered • HPCA review – The Policy Analyst found no evidence that any other group has jumped the queue over Anaesthetic technicians. Until the review takes place no decision can be made on who the regulatory body will be for Anaesthetic Technicians. • Registration Application forms – Changes discussed • CTA funding – CTA have requested a meeting with NZATS • R/N relevant clinical experience for reduction in hours – Training hospitals to be sent a reminder of the importance of selecting trainees with relevant experience • ODP Registration – Discussion around post qualification requirements. Applicants must have worked in Anaesthesia • Registration Examiner applications – Applications being sought. 1 received to date with 2 other verbal expressions of interest. Interested people should send CV to Karen Bennett
MICHELE	<ul style="list-style-type: none"> • Financial statements were presented – accepted as true and accurate record • Last 2 months finances were presented – accepted by all
NICOLA	<ul style="list-style-type: none"> • Registration Examination – report read by NGS. Candidate application form completion has improved slightly. Added to the form will be an area for the Charge Anaesthetic Technician to sign to say that they support the trainee sitting the exam. All candidates passed the exam • Machine check – Proposal to make this part of the OSCE's comprising of up to 5 stations – Agreed • OSCE stations – proposal for the time to be increased to 7-10 minutes Agreed by all – to be discussed at the education committee • NZATS exec meetings next year to be held at Cardinal Health. NGS visited to check out the room which looks good • Registration exams in March will be in Auckland and the October one will be at Palmerston North

SIAN	<ul style="list-style-type: none"> • New Diploma paper update – Discussion around the content of the paper which will replace HAP 2, feedback to be sought from members on this. Microbiology will move to second semester • National Assessors – have been allocated to hospitals to improve AUT / National Assessors communication with students. National Assessors have group e mail. WE to arrange for one for Charge Anaesthetic Technicians and Educators
ANDY	<ul style="list-style-type: none"> • Registration applications – were discussed • Changes to Registration application process – new document was circulated

Key	KB Karen Bennett	MS Malcolm Stuart	AW Andrew Warmington	MP Michele Peck
	TK Tania Kennedy			
Executive	CH Catharine Hepworth	AH Andrew Hipkiss	SM Sian Mitchell	KP Kylie Parry
	NGS Nicola Guerin-Smith			
Key Others	GB Gary Boxall	WE Wendy Emson	LB Lyndsay Butler	KH Kaylene Henderson
	SB Sonia Botica			