

MINUTES OF NZATS EXECUTIVE MEETING

Held: Cardinal Health, 14b George Bourke Drive, Mt Wellington, Auckland

Date: Friday 3rd April 2009 @ 0930

Present: Karen Bennett, Michele Peck, Tania Kennedy, Sian Mitchell, Nicola Smith, Andrew Warmington, Cathie Hepworth, Kylie Parry,

Apologies: Malcolm Stuart

Conflict/disclosure of Interest Form circulated.

Previous actions and minutes discussed	<p>Training Hospitals were discussed</p> <p>HPCA Review report</p> <ul style="list-style-type: none">•MOH have received our comments. Report should be presented to the minister at the end of April <p>Minutes of previous meeting accepted as a true and accurate record – agreed.</p>
Karen	<p>Karen welcomed the group and wished Andrew a Happy Birthday as he is 48 today!</p> <p>ASAPO</p> <ul style="list-style-type: none">•Cairns conference information circulated to all Charge Techs <p>Conference 2010</p> <ul style="list-style-type: none">•Discussion <p>PNC NZNO meeting</p> <ul style="list-style-type: none">•KB and SM attended. NZNO have since sent a letter to NZATS stating that they are removing their representation on NZATS executive <p>Remits</p> <ul style="list-style-type: none">•Were discussed <p>Training Surveys</p> <ul style="list-style-type: none">•Survey info being collated <p>Registrar position</p> <ul style="list-style-type: none">•Total of 4 applications received. <p>Registration examination certificates</p>

	<ul style="list-style-type: none"> •New certificate circulated. Fee of \$30 to be charged for replacement certificates. Discussion re process of obtaining certificate <p>Changes to scope of Practise proposal</p> <ul style="list-style-type: none"> •Wording was discussed <p>Conference 2009</p> <ul style="list-style-type: none"> •Committee meeting minutes circulated and discussed
Michele	<p>Registrars Report</p> <ul style="list-style-type: none"> •MLP attended Auckland regional meeting •No applications from Overseas applicants pending •Internet banking members not sending forms. Card cannot be sent out as no confirmation of address <p>Position descriptions</p> <ul style="list-style-type: none"> •To be updated
Mike	<p>Financial statement for February</p> <ul style="list-style-type: none"> •Presented. Agreed as true and accurate record •Accounts discussed
Nicola	<p>Registration examination report</p> <ul style="list-style-type: none"> •Issues over disclosure of MCQ's. These will be sat regionally in future with a NZATS examiner or board member •Venue for OSCE's needs someone available to NZATS who knows the hospital •All candidates passed OSCE's •Feedback forms – 3 returned out of 19 candidates •Marking schedule – to be changed to 12/15 stations needed to pass •NGS thanked MP for assistance in organising flights and accommodation •NGS to inform educators of any issues they should be aware of eg not to park pipelines
Sian	<p>AUT Report</p> <ul style="list-style-type: none"> •HAP papers going well •Anaesthesia 3 pharmacology will be half on line and half written •Trainees must be familiar with AUT on line prior to starting semester •Tech I signatures, all trainees aware of what is required •WPA course 9th May another to take place at end of academic year in November •Educators meeting being organised for mid year where new paper will be presented •New paper almost complete

	<ul style="list-style-type: none"> •National Assessments planned for June. Candidates with less than 6 months employment as Trainee need to apply to NZATS for permission to sit
Tania	<p>Website Agreement to make adjustments to website to make it easier to navigate</p>
Kylie	<p>PDRP draft document •Discussion – Case study section optional, Draft to go on website</p>

Meeting closed 1530.

KEY

KB = Karen Bennett
MLP = Michel Peck
CH = Cathie Hepworth
NS = Nicola Smith
MP = Mike Powell
AW = Andrew Warmington
SM = Sian Mitchell
TK = Tania Kennedy

WE = Wendy Emson
KH = Kaylene Henderson
SS-P = Simon Spencer-Peet
SB = Sonia Botica