

MINUTES OF NZATS EXECUTIVE MEETING

Held: Carefusion, 14b George Bourke Drive, Mt Wellington, Auckland
Date: Friday 15th April 2011 at 0930
Present: Michele Peck, Nicola Smith, Sandra Dillon, Karen Bennett, Malcolm Stuart, Mike Powell, Vince Ellis, Brett Besley
Apologies: Andrew Warmington, Kylie Parry, Cathie Hepworth

Guests (NZSA): Dr Dennis Court, Medical Advisor to the Medical Protection Society (MPS) NZ

Dr Court was present from 1015 – 1100. He presented 'Indemnity for Anaesthetic Technicians'. During his talk he informed NZATS that MPS were offering an indemnity and membership service to registered Anaesthetic Technicians throughout NZ. He outlined the possible membership fees and strategies to have these fees included in the DHB MECCA agreements, complaints and disciplinary processes in NZ, CPD and workshop facilities. Membership would be on a voluntary basis but he would highly recommend being a member.

NZATS Executive strongly recommends MPS membership to all members although other indemnity organizations should not be discouraged.

Conflict/disclosure of Interest Form circulated

<p>Previous actions and minutes discussed</p>	<p>Clinical training hours</p> <ul style="list-style-type: none"> ○ Final document to be circulated to the board for reading, once agreed it will be placed on website and all relevant parties will be informed of the changes <p>Scopes of practice</p> <ul style="list-style-type: none"> ○ This is a minimum requirement for Anaesthetic Technicians to qualify for the Annual Practicing Certificate any additional scopes would be added on as an individual amendment. <p>Website</p> <ul style="list-style-type: none"> ○ Continual monitoring will be conducted <p>Previous minutes amendment</p> <ul style="list-style-type: none"> ○ Amendment made <p>AHPAF</p> <ul style="list-style-type: none"> ○ NZATS is now a member <p>SIGNED: Chairperson _____ Date _____</p> <p>Previous minutes accepted as a true and accurate record</p>
<p>Michele</p>	<p>Alternative Venue</p> <ul style="list-style-type: none"> ○ Alternative venue to be sought. Wellington was chosen as an ideal venue to be central to key personnel. Costs to be

	<p>investigated</p> <p>MPS</p> <ul style="list-style-type: none"> ○ Letter of thanks to be sent <p>Conference update</p> <ul style="list-style-type: none"> ○ Alternative hotels need to be found and advertised. MLP to speak to organizers. MPS have been invited to speak and have a trade stand. <p>Registration update</p> <ul style="list-style-type: none"> ○ Minister of Health is expediting the process asap. ○ MP and KB attended HWFNZ to endorse the above. ○ Qualification accreditation is organized by ATAC, Wendy Emson, AUT, they have had an initial meeting with the accreditation team and the process has been explained. ○ Any members of NZATS on 1st June will automatically go over to the register of the registering board. On 1st September applications for Registration and APC will be invited. 1st APC will be out on 1st October 2011 <p>Scopes of Practice</p> <ul style="list-style-type: none"> ○ Two pilot sites for IV cannulation (Palmerston North) and PICC Line insertion (North Shore) but not until after registration has occurred <p>Constitution</p> <ul style="list-style-type: none"> ○ Move of meetings to Wellington – closer to government, more professional, explore premises, central HQ and storage, admin assistant needed. ○ Remit to constitution needed at AGM if admin assistant employed ○ Executive would recommend role of admin assistant to members ○ Admin assistant would take on active day to day roles that are currently undertaken by board members, but individual board members would head and present issues around their portfolios <p>Re-elections</p> <ul style="list-style-type: none"> ○ Treasurer and Registrar are up for election / re election this year. Potentially the incoming chair will become vacant in September if KB is appointed to the regulatory board. Will need to elect someone into the position, therefore the Chairperson position would not be vacant <p>AHPAF Report</p> <ul style="list-style-type: none"> ○ Unanimously voted as a member <p>2011 Survey Results</p> <ul style="list-style-type: none"> ○ Presented ○ Assistance has been requested by one hospital. Survey results will be sent to all training hospitals ○ Concern over training at one hospital. NZATS to monitor <p>Letter received</p> <ul style="list-style-type: none"> ○ Were discussed
Karen	<p>Levels of Supervision</p> <ul style="list-style-type: none"> ○ Generic document needed for progression of levels of supervision.

Sandra	Applications for registration <ul style="list-style-type: none"> ○ 3 applicants with varying issues were presented. ○ Overseas registrations were discussed
Nicola	Registration Examination <ul style="list-style-type: none"> ○ 83% Pass ○ Next exam Palmerston North Part II 24th September 2011 ○ Par I 24th August 2011 2012 Registration Examinations <ul style="list-style-type: none"> ○ Level 4 CPR cert required not more than 6 months old when applying. Changes to Training Regulations needed. Aestiva machine check document <ul style="list-style-type: none"> ○ Needs re formatting to make it easier to read ○ 2012 rewording will occur
Mike	Financial report <ul style="list-style-type: none"> ○ Financial report accepted as a true and accurate record seconded by KB 2010 Conference Accounts <ul style="list-style-type: none"> ○ Presented. Surplus has been received
	Meeting closed 1540

Key: KB = Karen Bennett MLP = Michele Peck CH = Cathie Hepworth MP = Mike Powell NSG = Nicola Smith Guerin
BB = Brett Besley KP = Kylie Parry SD = Sandra Dillon AW = Andrew Warrington
WE = Wendy Emson MS = Malcolm Stuart VE = Vincent Ellis

AHPAF = Allied Health Professionals Association Forum
HWNZ = Health Work Force New Zealand
MLSB = Medical Laboratory Science Board